**MINUTES FOR DIRECTORS MEETING OF GAIHC**

**TUESDAY, October 22, 2018**

**AT TESSA SPERO’S. 921 BERTHA AVE.**

**Present: Simone Halpin, Marilyn Heraty, Tessa Spero, Sharon Brooks, Betty Schultze**

**Regrets: Nancy Brown**

**1. The Chair called the meeting to order at 12:30 PM.**

**2.m/s/c/ the adoption of the Agenda as circulated**

**3. m/s/c/ the approval of the Minutes of Monday, September 24, 2018 as circulated**

**4. m/a/c/ the approval of the Minutes of Special Meeting - Monday, October 9, 2018 as circulated**

**5. Reports:**

* **STORE MANAGER’S REPORT:**

**Simone discussed Carol’s circulated written report mentioning the following key items:**

* The Big Draw was a success
* She will be spending more time on ETSY.
* Vandalism done to the Ice Cream Cart suggests that it would be a good idea to put tables and chairs away so that people won’t be sitting around when the place is closed.
* **PRESIDENTS REPORT:**

**Simone presented orally at the Board meeting noting the following key issues:**

* The left-over ice-cream will be put into 1 litre containers and sold for $5 a litre.
* We are not eligible for any more gaming licenses for 2018. We need to look at the next category up for licenses in order to find what might be most appropriate for our needs.
* Front desk will be refinished
* Meetings will be kept to two hours if possible
* We will ask Carol to advertise for a volunteer handyman for the GABE shop.
* **m/s/c acceptance of Simone’s President’s report.**
* **FINANCIAL REPORT FROM TREASURER**

**Marilyn talked to her circulated written report making the following points:**

* The report from Church Pickard stated that the financial statements look good, with only two journal entries needed
* Our budgets showed we spent less and earned more this past year. Donations were up.
* **MOTION: M/Marilyn S/ Betty Moved that no funds be transferred in August and September in order to cover the cost of grants. CARRIED.**
* **MOTION: M/Marilyn S/ Tessa Moved that any penalties by Hydro be dealt with by a donation from Stevie B. CARRIED. Marilyn will notify Stevie B.**
* **m/s/c acceptance of the financial report from the treasurer**
* **EVENT PLANNERS-**

**As this was Sharon’s last Board meeting the Board thanked her for her excellent work as the Event Planner for the Board.**

**Sharon Brooks presented a written report and made the following points:**

* We might consider a Spring Dance in March

**m/s/c acceptance of Sharon’s Event Planners report.**

* **DRIVERS TO DOCTORS-**

**A Written report was circulated and received from Marni Laird.**

**m/s/c acceptance of the Drivers to Doctors report.**

* **MEALS ON WHEELS REPORT**

**A verbal report was made by Tessa where she said everything was going well.**

**m/s/c/ acceptance of Tessa’s report.**

* **VOLUNTEER COORDINATORS REPORT:**

**A report from Tessa was presented at the Board meeting.**

**m/s/c acceptance of Tessa’s report.**

* **MEMBERSHIP REPORT:**

**Betty gave a verbal report and the following comments were made:**

* + The membership has increased by two people in the last month
	+ Anyone paying from the first of October will be paying for 2019 membership dues.
	+ We need to have a list of Active Members.
* **ADMINISTRATION**

**Report from the Human Resource Committee (Simone) to be presented at the Board meeting. We went into in-camera to deal with a personnel issue.**

* **CARD REPORT – No report at this time.**
* **REVIEW ACTION ITEMS FROM NOVEMBER MEETING:**
	+ **Planning for the AGM-**
		- We have emailed recipients about the meeting where grants are received and have asked them for the name of the person who will pick up the cheque.
		- Sharon will coordinate the coffee, Marilyn will make muffins, Betty will make cookies
		- A BCHAA rep. is coming.
	+ **Driving to Doctors Ad**
		- Marni should work with Carol on this ad after the AGM.
* **NEW BUSINESS:**
	+ **The extra hour of GABE shop opening from 10-11**
		- **MOTION: M/ Marilyn S/Tessa Moved that we retain the GABE shop start time at 10:00 on a permanent basis. CARRIED.**
* **NEXT MEETING: WHEN? November 19 WHERE? Betty Schultze’s 2688 Islands View**
* **The meeting adjourned at 2:15.**