

## MINUTES FOR THE DIRECTORS MEETING OF GAIHC

January 18, 2021, BY ZOOM

**Present: Simone Halpin, Tessa Spero, Dominique Pattinier, Dorothy Betts, Janice Raven, Rachelle Cregheur, Marilyn Geater, Marni Laird**

1. **Tammie Hennigar**, the new manager of the Gabe Shop, was introduced by Simone. She has an advertising and marketing education and has extensive work experience, including non-profits and recruiting volunteers, and has excellent references.
2. Simone called the meeting to order at 12:37. She suggested the agenda be limited to items 2, 3, 4, 6, 14 and 15 due to time limitations.  
**M/S/C Motion to adopt the revised Agenda.**
3. **M/S/C Motion to approve the minutes of the December 21, 2020 meeting.**
4. **PRESIDENT'S REPORT: report from Simone was presented orally with the following highlights:**
  - a. Marilyn Heraty has resigned as Treasurer and stepped down from the Board, which leaves a void that needs to be filled. The necessity for this change will give the Board an opportunity to re-evaluate how tasks have been organized and the skills of Board members are utilized. Active participation by Board members, at their comfort level, was encouraged. Simone emphasised that the Board needs a wide range of capabilities, and each member can help in different ways. Board members made several suggestions and gave a vote of confidence and support to Simone as President.  
  
Simone will arrange with the Credit Union to allow for another co-signer and will follow up on the credit card application. The Zoom account for the Auxiliary will be transferred to Simone's name from Marilyn Heraty's. Simone will look for a bookkeeper that will post entries to the accounting programme and calculate required government remittances.
  - b. There was a question about any ongoing or future committees. There is a need for a Human Resources Committee, a Fundraising Committee and a Bylaw Review Committee. Currently Tessa and Dominique are on the Recruiting Committee.
5. **FINANCIAL REPORT:** Marilyn H. submitted a written financial report. There is no money to be transferred this month.

- a. **M/S/C Tessa/Janice that the Auxiliary continue offering the \$1000.00 scholarship to a Gabriola student graduating from the Nanaimo-Ladysmith School District who intends to further their education in the field of healthcare.**
  - b. **M/S/C Marilyn G/Dorothy that the Auxiliary pay dues of \$150.00 to BCAHA Vancouver Island Area.**
6. **POLICY AND PROCEDURES MANUAL:** Marilyn Geater will review the Policy and Procedure Manual and then work with a committee to update it and make sure it coincides with current bylaws.
7. **NEXT MEETING: February 15, 2021, 12:30, by ZOOM**
8. **NOTICE TO ADJOURN: M/S/C moved to adjourn at 2:00.**