

## **MINUTES FOR DIRECTORS MEETING OF GAIHC**

**MONDAY, MARCH 9, 2020**

**AT SIMONE HALPIN'S, 950 NORTH ROAD**

**Present:** Betty Schultze, Simone Halpin, Marilyn Heraty, Tessa Spero, Dominique Pattinier

**Regrets:** Dorothy Betts, Marni Laird

1. The president opened the meeting at 12:35.
2. **The agenda was adopted as circulated. M/S/C adoption of the agenda.**
3. **Motion: m/s/c that the minutes of Monday, February 17, 2020 be adopted as circulated.**
4. **PRESIDENTS REPORT:**  
**A written and oral report from Simone was presented at the Board meeting with the following highlights:**
  - Carol is now the Executive Director for the Gabriola Arts Council. Five applications have been received for the position of Store Manager of the GABE shop. Three interviews will be held on Tuesday and Wednesday, March 10 and March 11.
  - The coronavirus impact may mean a postponement of the April BC Auxiliary Conference. We will wait and see.
  - A "Happy Hour" party to say good-bye to Carol will be held at 4:00 Sunday, March 22. Betty will do a draft invite and send it to Simone.
  - There is some concern about simplifying the process for membership information and volunteer hours to be entered into Quick Books and Outlook. Simone, Tessa, and Betty will meet to come up with solutions.
  - **m/s/c/ acceptance of Simone's President's report.**
5. **STORE MANAGER'S REPORT**  
**Written by Carol Ferguson, presented by Simone with the following highlights:**
  - Carol is preparing a Policies and Procedures manual.
  - **m/s/c acceptance of Carol's report.**
6. **FINANCIAL REPORT FROM TREASURER**  
**Written and oral report from Marilyn was presented at the Board meeting with the following highlights:**
  - We are now paying \$1677 a month for our lease which is approximately \$500 more a month than previously. This is because the current monthly payment includes rental for extra square footage, and our portion of septic, garbage pick-up recycling, etc.
  - **m/s/c acceptance of Marilyn's financial report**
7. **EVENT PLANNERS- Presented by Simone.**
  - Simone will meet with Sharon and Brenda Halliwell regarding the Mother's Day Tea
  - Suggestions for raffle items were discussed.
  - **m/s/c/ acceptance of Simone's report.**
8. **DRIVERS TO DOCTORS REPORT**

**Marni presented a written report for the Board meeting.  
m/s/c/ acceptance of Marni's report.**

**9. MEALS ON WHEELS REPORT**

**Tessa presented an oral report at the Board meeting with the following highlights:**

- There are no new referrals
- We need drivers for South Road- this will be put in an ad for Facebook.
- **m/s/c/ acceptance of Tessa's report.**

**10. VOLUNTEER COORDINATORS REPORT:**

**A written and oral report from Tessa was presented at the Board meeting:**

- There were 1206 customer visits in February
- There were 179 donations
- The total number of donations and customers was included with the Store Managers Report.
- **m/s/c acceptance of Tessa's report**

**11. MEMBERSHIP REPORT:**

**Report from Betty to be presented at the Board meeting;**

There was no report

**12. ADMINISTRATION**

**Report from the Human Resource Committee to be presented at the Board meeting**

There was no report

**13. CARD REPORT – There was one card sent to Carol Bickell's husband offering sympathy for her loss.**

**14. REVIEW ACTION ITEMS FROM JANUARY MEETING:**

- **Marilyn's need for Bookkeeper-** Carol Billings is the new bookkeeper. Marilyn will meet with her and she will begin by adding the till tapes every Monday at 2:45.

**15. NEW BUSINESS:**

**Ice Cream prices:** As a way to increase revenue ice-cream prices were discussed. We will still sell our packets of 11 tickets for the price of 10.

**Moved Simone/Seconded Marilyn. Moved that the price of a regular ice –cream be increased by \$.50 to \$3.00 and the price for a double cone be increased by \$.50 to \$5.00. Carried.**

**NEXT MEETING: April 13**

**WHERE Dominique Pattinier's 1467 Moby Dick Drive.**

**16. M/S/C a motion to adjourn.** The meeting ended at 2:30 p.m.